



JORDAN SERVICES MODERNISATION PROGRAMME



Contracting Authority: Jordan Enterprise Development Corporation

Jordan Services Modernisation Programme – JSMP

Local Restricted Call for Proposal

Grant Schemes (1-4)

Questions & Answers

No.	Question	Contracting Authority's answer
1	What is (VAT) and registration NR in Annex C?	VAT: is equivalent to sales tax in Jordan Registration NR: the certificate registration number at Company Control Department- CCD (MIT) For Association and/or Federation, it is the registration number at the relevant body/ line Ministry.
2	I would like to ask about the country of origin issue, supposedly I want a DELL PC and I got the origin certificate from Ireland but there are also Dell PC's with origin in China. Could this make the equipment ineligible? Even if I got the Irish PC!	If the certificate of origin indicates the origin of Dell PC from Ireland then it is eligible, but China is not an eligible country.
3	Does website development fall under design and marketing material? Or should we open a new cell for this category under training & other sub-contracted service? Same as #3 for free lancer? Should we open a new cell for freelancer service under sub-contracted service?	Design and/or Website development falls under design and production of marketing material. The fees for freelancer consultant shall be inserted under sub-contracted service no.(4)



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4	Under which category falls office rental space in Annex B (Budget for the Action)?	Office rent falls under sub-contracted service no.(4)
5	Can I include in the budget the governmental fees (registrations, parking fees, others)	Yes, you can under Budget line no. 4 (Other sub-contracted services)
6	What's the max number of days for (per diem)?	There's no maximum days
7	Is a concept note required for scheme 2 (Support to export development for Jordanian Services companies)?	Yes it is required
8	What is the address that should be written on the envelope?	Please refer to the guidelines
9	In scheme2 as to product development opportunities, are technical compliance efforts and customization of existing products and services for export markets eligible for funding? Or only the related business	Any service related to product development or business development for the sake of creating export readiness and accordingly real export is eligible. The technical efforts are illegible and can be addresses in the other costs.
10	In scheme 2, the following is mentioned in the guidelines in "Section 2.1.3 Eligible actions: actions for which an application maybe made". "Location: Actions must mainly take place in the EU-27 Member States, in the ENPI beneficiary countries (which include ---), the IPA beneficiary countries (---) and in other members of the League of Arab States (---) and the GCC (which in	Activities to develop export opportunities in countries other than the ones listed do not qualify unless you justify why you want to select these countries. In that case, you have to ask for the EU approval.



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	<p>addition include ---) as a priority."</p> <p>Noting the words "mainly" and "as a priority", does this mean that activities to develop export opportunities in countries other than the ones listed do not qualify? For example, the United States.</p>	
12	<p>In scheme 4 how do you decide on a "certification process", is it defined by one type of certificate, or one type of final objective, or...? Does it matter how many different certificates I plan for in one implementation period in one proposal? For example, I want 2 certifications for 2 different departments, where their departmental outputs are complementary and complete one another. Is this case considered "one certification process" that is applied for in one proposal?</p>	<p>scheme 4 objective is clear ; it focus on support of Jordanian SMEs in the service sector in getting the required certification to better position themselves in the market .You can apply for both certificates in the same proposal giving that the upper ceiling for the grant 25,000 Euro</p>
13	<p>If I want to hire a new employees and there is another funding pr</p> <p>Annex B. Budget for the Action1 Year 12 Costs Unit # of units Unit rate (in EUR) Total Project Costs (in Euro) (in EUR) Unit # of units Unit rate (in EUR) Total Project Costs (in Euro) (in EUR) 1. Human Resources 1.1 New Staff (3) 1.1.1 programmer Per month 12 500 6000 Per month 6 550 3300</p> <p>is the above data entered correctly. So if my project is more than 12 months the Total project cost will be the sum from Year 12 and from the Action1 right when i add other budget contents?</p>	<p>Please refer to the guidelines and the budget annex for information on how to fill in the budget.</p>
14	<p>In scheme 4, are there any restrictions on the country of origin for the</p>	<p>The Country of origin requirement do apply to the service providers, including</p>



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	certifying body (the organisation that will provide the final certification)? Or any other stipulations for that matter?	the certifying bodies. Accordingly, if your certifying body could not be from an eligible country, it must be specified in your proposal.
15	Because it is not explicitly mentioned, we would like to know if efforts to introduce a new service or product with export potential are eligible (business and technical efforts). If only certain costs or aspects of developing a new product or service are eligible for funding, then what are they (or where can they be found in the documentation)?	Please refer to answer no. 9
16	Regarding the budget for consumables what is the percentage covered is it 80-90% or 80-90% of 60% of the expenses?	The percentage covered for the supplies in general including consumables is up to 80% or 90% (According to the conditions set in the guidelines) of 60% of the supply/equipment cost.
17	Regarding the budget coverage, what exactly comes under subcontracting expenditure does that include an interior designer's fee, does it include infrastructure renovation fees like installing new pipes, new electrical circuits new ducting i.e. subcontracting a civil engineer to do renovation work? And how much percentage is covered for this.	Please refer to the guidelines on eligible and non eligible costs. There are no restriction or percentage rates for those costs, but should be of realistic and cost-effective.
18	Is the booth in a trade fare considered as equipment?	No, it should be listed under other costs.
19	Can a company buy European second hand equipment?	Yes, With respecting the country of origin.
20	What are the documents needed for scheme 3?	Please refer to the guidelines.
21	What are the papers that should be submitted when applying to scheme 1 and 2?	Please refer to the guidelines.